

# Nurture Committee Responsibilities

## Mission Statement:

The Nurture Committee seeks to reach within our congregation to provide a nurturing environment that supports members of our congregation. The Nurture Committee assists the Pastor in meeting the needs of congregation members.

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## Responsibilities:

1. Assist the Pastor to administer the at-home communion program, serving communion to those who, due to illness or age, cannot get to church anymore.
2. Reach out to those grieving or to those dealing with serious medical issues to offer assistance.
3. Assist as other opportunities present themselves to expand the Committee's role in serving our congregation.
4. Committee Chair (appointed by session) will contact all volunteers (as provided by the Stewardship Committee from the annual Stewardship Campaign) and welcome them to serve on the committee. If the committee is not available to new members, that information should be provided to the Chair of the Stewardship Committee so that such committee is not listed as an option on the Annual Stewardship Pledge Card.
5. Committee Chair (or designee) will maintain a roster of active members on the committee and will provide roster to the Web Team for inclusion on the pfpc.org web site by February of each year. Chair will work with the Policy and Personnel Committee to develop a synopsis of the committee's duties to include on the PFPC web site.

## **Session declared Scholarship Subcommittee Dissolved.**

### Mission Statement:

Upon appointment by the session, the Scholarship Subcommittee administers the Scholarship Fund with the intent to award one or more scholarships to deserving Christian members or regular attendees of the Providence Forge Presbyterian Church who are pursuing education beyond secondary school. Educational goals may be vocational, associate or bachelor degree levels.

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A committee of three members of the congregation will be appointed by the session , with the following responsibilities:

1. The Subcommittee will establish deadlines for the process, including advertisements; application submission; and announcement of the annual awards.
2. The Subcommittee will advertise the scholarship application process, in a timely manner, through: (a) E-pistles; (b) Church Bulletin; (c) Sunday announcements; and (d) PFPC.org website.
3. The Subcommittee will create appropriate application forms and review these forms on an annual basis.
4. The Subcommittee will conduct annual fundraising for the Scholarship Fund. All funds raised in the current year will be distributed during that year.
5. The Subcommittee will review the goals and qualifications of the candidates submitted. Additional information or an interview of the applicant may be requested during the selection process.
6. In the event that a Subcommittee member has a relative applying for a scholarship, the Subcommittee member should abstain from voting on that applicant or ask to be replaced on the Subcommittee.
7. Subcommittee members will not serve as references for applicants.

8. The Subcommittee will report their decisions directly to the congregation and in a written report to the session not later than June of each year.

9. Any recommended changes of the program must come to the session for its approval.