

Outreach Committee Responsibilities

Mission Statement:

The Outreach Committee seeks to reach beyond the congregation to transform lives through God's love by listening, praying, thinking, sharing and serving and to provide a nurturing environment that welcomes visitors and individuals seeking Christian fellowship.

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Responsibilities:

1. To identify potential new members.
2. To prepare information packets for visitors.
3. To make arrangements for Member pictorial directory.
4. To ensure the publication of the monthly newsletter, E-Pistles.
5. To design and place all print ads.
6. To handle all media communications.
7. To oversee the Web site maintenance and updating.
8. To review the register pads for visitors and write thank you notes.
9. Committee Chair (appointed by session) will contact all volunteers (as provided by the Stewardship Committee from the annual Stewardship Campaign) and welcome them to serve on the committee. If the committee is not available to new members, that information should be provided to the Chair of the Stewardship Committee so that such committee is not listed as an option on the Annual Stewardship Pledge Card.
10. Committee Chair (or designee) will maintain a roster of active members on the committee and will provide roster to the Web Team for inclusion on the pfpc.org web site by February of each year. Chair will work with the Policy and Personnel Committee to develop a synopsis of the committee's duties to include on the PFPC web site.