

**APPLICATION FOR USE OF  
PROVIDENCE FORGE PRESBYTERIAN CHURCH  
BUILDINGS AND/OR GROUNDS**

Organization/Individual Name: \_\_\_\_\_

Address: \_\_\_\_\_ City, Zip: \_\_\_\_\_

Member of the church? \_\_\_\_\_ Yes \_\_\_\_\_ No

Proof of Insurance: \_\_\_\_\_ (If a member of the church is present at all activities, no proof of insurance is required.)

Phone number \_\_\_\_\_

Cell phone number \_\_\_\_\_ Email \_\_\_\_\_

Individual Responsible: \_\_\_\_\_ Phone: \_\_\_\_\_

Date Requested: \_\_\_\_\_ Room Requested \_\_\_\_\_

Time requested: From: \_\_\_\_\_ To: \_\_\_\_\_

Type of meeting: \_\_\_\_\_ (wedding, reception, club, civic organization, etc.)

Number of attendees (estimate): \_\_\_\_\_

This application must be submitted to the church office 30 days prior to proposed use. Groups using the facility on a continuing basis, must reapply each December.

I have read, and will comply with, the Policy for the Use of Buildings and Grounds of the PFPC. If provided with the code to the key box, that code will not be shared with another without notifying the church office.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name & Title: \_\_\_\_\_