

Session Highlights

The PFPC Session met on February 2, 2022, in the fellowship hall at PFPC and via Zoom. All twelve elders and Rev. Coleman participated. Rev. Dr. Cindy Kissel-Ito was also present. Additionally, confirmand Curtis Sheridan and his mother Mary-Catherine Sheridan were present for part of the meeting.

The meeting was called to order with a devotional and prayer led by Rev. Coleman. Privilege of the floor was then given to all three guests.

Subjects discussed included:

- The minutes of the January 5, 2022 Stated Session Meeting were approved.
- Elder Wallace informed session that their retreat will be held on March 5 at Camp Hanover. More details will follow.
- Elder Wallace reported that he has received a letter from Cathy Davis announcing that the Sunshine Nursery School has been awarded a Virginia Department of Education Child Care Stabilization Grant in the amount of \$24,500 to be used for improving SNS facilities. Cathy will work with Building and Grounds to assure that these funds are appropriately used.
- In light of February 13 being Rev. Coleman's last day with the church, Elder Quick made a motion to approve the collection of a love offering to be presented at the Souper Bowl of Caring/Appreciation Luncheon. The motion was seconded and approved.
- The Pastor's Report was received from Rev. Coleman.
- The record stands at 141 members.
- The session approved Curtis Sheridan to be confirmed on February 6, 2022.
- Elder Lore reported that the Pocahontas Trail Property (PTP) Ad Hoc Committee anticipates having a recommendation to present to session at its March meeting.
- Elder Quick has completed the 2021 PFPC Statistical Report and submitted it to the Presbytery of the James.
- Rev. Dr. Kissel-Ito led a discussion on the PFPC Covid Policy as it relates to Sunshine Nursery School. After some discussion, a motion was made by Elder Davis to make the wearing of masks optional for faculty and students beginning February 8. The motion was seconded and carried.

- Rev. Dr. Kissel-Ito agreed to lead a Maundy Thursday service on Thursday, April 14, to include communion. Elder Gammon volunteered to seek approval for an Easter Sunrise Service to be held at Janette Gammon's home on April 17. Both services were approved by session. Rev. Dr. Kissel-Ito will make a recommendation at the March meeting regarding Ash Wednesday.
- Elder Lore informed session that he had been given PFPC documents dating back to the 1950s. Until a permanent home is found, the documents will reside in the church's fireproof safe.
- Elder Lore reported that the church parlor renovation team has met. The Building and Grounds Committee recommends that the master plan for the team be approved, that the team be responsible to B&G, and that the team be authorized to conduct a fund drive to provide the revenue for the improvements,
- Elder Lore stated that session had previously approved up to \$1000 total to obtain real estate appraisals for the PTP and Townsend Road properties. However, after being unable to find someone to do the Townsend Road appraisal for the amount approved by session, the PTP Ad Hoc Committee has tabled this appraisal.
- Elder Richards reported that the church's administrative assistant has been loading the annual budget into Quick Books and the quarterly taxes have been paid. Session approved having Elder Lore and Brian Davis conduct the annual audit of the church's financial accounts and provide the results to session.
- Elder Hopke brought the following recommendations from Policy and Personnel: (1) PFPC Committee rosters may include members of the church, as well as friends of the church, except for the Pastor Nominating Committee, the Mission Study Team, and Policy & Personnel Committee, which are limited to members of the congregation exclusively. (2) Planning and Finance Committee must contain a minimum of 3 members, which will include the Clerk of Session, the Treasurer, and at least one additional committee member. (3) All PFPC committees must contain a minimum of 3 members. (4) A committee quorum will be established when a simple majority of its members are present.
- Elder Richard was approved as a commissioner to the February 19th POJ meeting.

The meeting adjourned with prayer.

The next stated meeting of Session is on Wednesday, March 2, 2022.

*This note has been offered by the Pastor for information only. This note and its contents are not a substitute for Session-approved minutes. If this note were to contradict Session-approved minutes, the approved minutes prevail.