PROVIDENCE FORGE PRESBYTERIAN CHURCH POLICY MANUAL AND PROCEDURAL GUIDELINES TABLE OF CONTENTS

FORWARD

- Policies
 - A. Administration Responsibilities
 - 1. Policy for Administration (includes information related to Buildings and Grounds, Planning and Finance, Policy & Personnel, and Nominating)
 - 2. By-Laws of PFPC
 - 3. Public Health
 - 4. Sexual Misconduct
 - 5. Policy & Personnel
 - 6. Nominating
 - 7. Planning & Financial
 - 8. Buildings and Grounds
 - B. Christian Life Responsibilities
 - 1. Policy for Christian Life (includes information related to Worship, Christian Education, Fellowship, and Nurture)
 - 2. Children and Youth Protection
 - C. Community and Mission Responsibilities
 - 1. Policy for Community and Mission (includes information related to Good Samaritan, Outreach, and Stewardship)
 - D. Other Policies
 - 1. Elders on Duty
 - 2. Funerals
 - 3. Marriage
 - 4. Pastor visitation
 - Session Covenant
- II. Practices/Procedures
 - A. Administration
 - 1. Buildings and Grounds checklist/timeline
 - 2. Policy and Personnel checklist/timeline
 - 3. Congregational Rules Agreement
 - 4. Financial Practices
 - 5. Session Manual of Administrative Operations
 - B. Christian Life
 - 1. Christian Education checklist/timeline
 - 2. Fellowship checklist/timeline
 - 3. Worship Handbook

- C. Community and Mission
 - 1. Good Samaritan Guidelines
 - 2. Outreach Guidelines
 - 3. Stewardship checklist/timeline

III. Position Descriptions

- A. Administrative Assistant
- B. Music Director
- C. Substitute Musician
- D. Clerk of Session
- E. Treasurer